

**To: Councillors Tom Payne, John Andreotti, Stacey Butcher, Gareth Emanuel, Keith Jordan, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:**

## **Ordinary Parish Council Meeting**

**Wednesday 14th July 2021 at 8pm in Allen's Green Village Hall**

**All prevailing Coronavirus regulations will be strictly observed,**

*Public and press are welcome to attend, but due to the prevailing Coronavirus regulations, members of the public are encouraged to make written representations on issues rather than attending in person. Also, under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.*



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 8th July 2021

## **AGENDA**

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

**21.053 To receive and accept apologies for absence**

**21.054 Declarations of Interest and dispensations**

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

**21.055 Casual Vacancy:** to consider any co-option applications

**21.056 Approval of Minutes**

1. Minutes of the Annual Parish Council Meeting held on 19<sup>th</sup> May 2021
2. Minutes of the Ordinary Parish Council Meeting held on 19<sup>th</sup> May 2021
3. To receive draft Minutes of the Annual Meeting of the Parish electors held on 19<sup>th</sup> May 2021 (to be formally approved by electors attending the Annual Meeting of the Parish in May 2022)

*To consider suspending the Meeting for Public Comments*

**21.057 Chairman's Announcements**

**21.058 Police Report**

**21.059 County and District Councillors' reports:** To receive reports

**21.060 Planning**

**1. New Planning Applications received**

3/21/1400/FUL	Sayes Park Farm: Change of use – barns to residential	By 9 <sup>th</sup> July
3/21/1220/HH 3/21/1221/LBC	1 Tharbies Barns: Single storey rear extension RECONSULTATION	By 28 <sup>th</sup> July

**2. Decision Notices (for information only): See APPENDIX A below**

**3. Other planning matters:**

1. To consider any late planning applications and other planning matters

2. To note that the Gilston Area Neighbourhood Plan passed its referendum on May 27<sup>th</sup> and was made by EHC at its 7<sup>th</sup> July Meeting.

**21.061 Finance**

1. To receive the Treasurer’s Report, Accounts, Budget Performance Report, and Asset Register
2. To approve payments as per Treasurer’s report and Clerk’s expenses
3. Annual Governance and Accountability Return (AGAR) 2020/21: Update report
4. To consider £1k grant request from Allen’s Green Village Hall

**21.062 1. Highways**

1. Pavement parking in High Wych Lane: Update
2. White line repainting and signage, High Wych Road: Update
3. Ongoing accident concerns Beanfield Road/West Road
4. To note TRO168887 Gangies Hill and Beanfield Road
5. T note road aftercare works, Eastwick Road

**2. Footpaths and Public Rights of Way:**

1. Update: Modification Order for footpath near Broadfields
2. Footpath Broadfields to High Wych Lane: Update on whether HCC will adopt it

**3. Other Parish Matters**

**1. High Wych Memorial Hall and car park**

1. Car park:
  1. General
  2. Electrics issues
2. Tree safety work: To receive report

**2. Litter bin adjacent to bus shelter:** Update on bin replacement and emptying schedule

**3. Commemorative Village sign:** Update

**4. Parking issues raised by EHC’s Wendy Ellis**

5. To consider QEII Platinum Jubilee initiative “Queen’s Green Canopy”

**21.063 1. Playing fields and buildings**

1. Harlow Theatre Company. Update on development progress
2. Update: Outdoor theatre event in August: Shakespeare on the Green
3. Play area: Update new play area equipment and progress on S106 funding.
4. Annual Play Area inspection update: undertaken 2nd July
5. Update on trustee appointments for both High Wych and Allen’s Green charities
6. Picnic in the Park: 25<sup>th</sup> July event for local residents

**2. Allotments :** To receive report

**21.064 Code of Conduct for councillors:** Update

**21.065 Correspondence:** To note correspondence received (*for information only, unless indicated*)

- Parishioner: Ongoing road accident concerns (21.062.1.3)
- HAPTC: QEII Platinum Jubilee initiative (21.062.3.6)

**21.066 Late items and other items for inclusion on future agendas**

1. To note items received too late for inclusion on this agenda
2. Items for future agendas
  - Additional dog bins: To consider additional dog bins and suitable locations

**21.067 Date and location of next Parish Council Meeting:**

15th September, 8pm: Venue to be agreed

**APPENDIX Agenda item 21.060.2**

Planning Decision Notices (as at 8<sup>th</sup> July, for information only)

3/21/1113PNHH	Mountfitchet, High Wych Rd: Rear extension.	Approval not required
3/21/1050/AGPN	Crumps Farm: Erect agricultural storage building	Approval not required
3/21/1059/ARPN	Greenleys, Slough Rd: Change of use, agricultural to C3 residential	GRANTED
3/21/0515/ASDNP	Wychways: Add another storey for 1 <sup>st</sup> floor accommodation	GRANTED

<b>3/21/1116/FUL</b>	<b>Village sign:</b> Erection of sign at Broadfields/High Wych Road	Awaited
<b>3/21/0824/FUL</b>	<b>Land at Leaky Cauldron Corner:</b> Erect 4 No. 4-bed dwellings	Awaited
<b>3/21/0360/HH</b>	<b>Sacombs Ash, Allens Green:</b> Alterations to Grade II Listed building	Awaited
<b>3/21/0361/LBC</b>	<b>Sacombs Ash, Allens Green:</b> Alterations to Grade II Listed building	Awaited
<b>3/20/1665/HH</b>	<b>Sweetdews Barn APPEALED Ref 00003/REFUSE</b>	Awaited
<b>3/20/2546/HH</b> <b>3/20/2547/LBC</b>	<b>The Tallet, Slough Rd:</b> Erect extensions and other works	Awaited
<b>3/20/0811/LBC</b>	<b>Crumps Farm:</b> Extension to existing garage building	Awaited
<b>3/20/0632/FUL</b>	<b>Crumps Farm:</b> Extension to existing garage building	Awaited
<b>3/20/0633/FUL</b>	<b>Crumps Farm:</b> Change of agricultural use to B1 workshop	Awaited
<b>3/20/0816/LBC</b>	<b>Crumps Farm:</b> Change of agricultural use to B1 workshop	Awaited
<b>3/19/1046/FUL</b>	<b>Land adj to Fifth Avenue:</b> Eastwick crossing and associated works	Awaited
<b>E/19/0479/ENF</b>	<b>Bonneys Row:</b> Enforcement investigation	Unknown